

Staff Council Meeting Minutes – January 10, 2019

Attendance – 8 meetings since June 2018

2018-2019 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2018
Andersen, Rik	2019	EEO 3	Y	7
Bustos, Amber	2020	EEO 3	Y	8
DePue, Brooke	2020	EEO 3	N	4
Eller, Ashley	2020	EEO 4	Y	2
	2020	EEO 5-7		
Galloway, Carolina	2019	EEO 1	Y	6
Hiner, Mary	2019	EEO 4	N	3
Johnson, Brandon	2020	EEO 5-7	N	5
Lawson, Amanda	2019	EEO 3	Y	5
Lucero, Leroy	2020	SSC	N	4
Mayo, Jeff	2020	EEO 4	Y	6
McKinley, Steven	2019	SSC	Y	4
Neill, Kristi	2020	EEO 3	Y	5
Pacheco, Brandy	2020	EEO 4	Y	5
Palmer, Barbara	2019	EEO1	Y	7
Reagan, Michael	2020	EEO 3	Y	7
Seymour, Max	2019	EEO 1	Y	8
Simmons, Shawna	2019	EEO 3	Y	5
	2020	SSC		
Ward, Megan	2018	Ex Officio	N	5
Wilson, David	2020	EEO 3	Y	7
Winters, Christina	2020	SSC	Y	3

1. **Call to Order** – Max called the meeting to order at 2:03pm
2. **Review/Approval of Minutes from previous meeting**, December 13, 2018
 - a. Amanda moved for approval and motion seconded by Kristi. Minutes approved
3. **Treasurer’s Report (Kristi)**
 - a. Review of reports from Oct. 12 - Nov. 8, Nov. 9 – Dec. 13 and Dec. 14 – Jan. 10.
 - b. Michael motioned to approve reports and Shawna seconded. Reports approved.
4. **Old Business (Max)**
 - a. New Members Committee Selection
 - i. Those that still need on committees should see Max
 - ii. Megan is working on filling EEO 5-7 spot.
5. **Staff Council Subcommittees**
 - a. Employee of the Month (Megan)

- i. Max – December’s EOM reception scheduled for Friday, Jan. 18 at 10:30 a.m.
 - b. Scholarship & Tuition Assistance (Shawna)
 - i. Working on dates for first meeting
 - c. Staff Appreciation (Amanda)
 - i. I caught you caring project will begin on Feb. 11
 - d. Election Committee (Megan)
 - i. Working to fill EEO 5-7
 - e. Homecoming (Michael)
 - i. First university wide meeting is scheduled for Jan. 25
 - f. Staff Development – (Brooke) Brooke out – No report.
 - g. Membership Realignment – (Rik)
 - i. Proposal to amend bylaws article IV. regarding staff council membership introduced.
 - ii. David moved to accept the proposed change to bylaws and Amber seconded – passed with unanimous vote.
 - iii. Rik moved to change term limits for members listed below in order to balance term limits and roll offs. Christina seconded and the changes passed with a unanimous vote.
 - 1. Ashley and Barbara extended terms by one year
 - 2. Vacant SSC and EEO 5-7 SSC terms reduced by one year
 - iv. Bylaws will be amended.
6. **New Business**
- a. Scholarship Proposal
 - i. Given most recent treasurer’s report, we need to check with scholarship services on \$1000 scholarship before moving forward with proposal.
 - ii. David moved to table proposal until next meeting and Barbara seconded – passed with unanimous vote.
 - b. All Staff Meeting
 - i. Proposal to move the all staff meeting from May to June.
 - ii. David moved to approve this proposal and Rik seconded – passed with unanimous vote
7. **Announcements**
8. **Adjournment** – 2:50 p.m.
- a. Rik moved for adjournment and Amanda seconded the motion
 - b. Passed unanimously

Next meeting is scheduled for February 14, 2019 at 2pm in Buff Branding Room 12.

Respectfully submitted by Secretary, Amber Bustos